# ANNUAL REPORT

2015

# **Champaign-Urbana Public Health District**

201 W. Kenyon Road - Champaign, IL 61820



Champaign-Urbana Public Health District

www.c-uphd.org

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Champaign-Urbana Public Health District

# Champaign-Urbana Public Health District Annual Report—2015

The Champaign-Urbana Public Health District (CUPHD) has worked since 1937 to prevent disease and promote public health.

In 1996, the Champaign County Public Health Department was formed by a referendum of county voters bringing many of the same public health services to Champaign County residents living outside Champaign-Urbana.

Together these agencies provide a host of vital services to all Champaign-Urbana residents, as well as selected services to Champaign County residents at large. Public Health services include, but are not limited to, environmental health inspections and permits; disease tracking, reporting, and investigation; HIV counseling and testing, prevention, and management; sexually transmitted disease testing and treatment; family planning services; education and health promotion; preventive services and case management for women; immunizations; and an array of other services to pregnant women, children, teenagers, and adults of all ages.

This is a progressive report of public health services provided by the Champaign-Urbana Public Health District in 2015.

# Mission Statement

The mission of the Champaign-Urbana Public Health District is to improve and sustain the health, safety, and well-being of the community through preventive services, collaboration, education, policy, and enforcement.

# **Vision Statement**

The Champaign-Urbana Public Health District is a progressive and respected advocate for the health, safety, and well-being of our community.

### Values Statement

At the Champaign-Urbana Public Health District, we believe that all people have an equal right to health, safety, and well-being. We will strive to model respect, compassion, and integrity while providing services that are both innovative and adaptive to the culturally diverse population we serve. We will protect and promote the health and well-being of the community and position ourselves to respond to current and future public health challenges by building collaborative partnerships, continually measuring and improving effectiveness, maintaining sustainability, and demonstrating transparency.

### Our Goals

- To Prevent Disease, Injury, and Disability
- To Promote Healthy Lifestyles
- To Provide Early Diagnosis for Improved Health Outcomes and Reduced Health Care Costs

# LETTER FROM THE ADMINISTRATOR

# Letter from the Administrator



Julie A. Pryde, MSW, LSW, CPHA

Champaign-Urbana Public Health District, now a nationally-accredited health department, spent a great deal of time in 2015 working on ways to create a culture of continuous quality improvement, CUPHD and Awais Vaid, Director of Planning and Research, were chosen by the Public Health Accreditation Board for the National Quality Improvement Leadership Academy. Awais was trained in "Kaizen," the practice of continuous improvement. The Kaizen strategy is recognized worldwide as an important pillar of an organization's long-term competitive strategy. It is now part of the CUPHD culture.

This past year, 2015, was a busy one for infectious diseases. We started the year following up with people who had traveled to countries involved in the Ebola outbreak. We also continued to see cases of infectious tuberculosis (TB) which require daily, directly-observed therapy by a nurse. We also saw a

mumps outbreak which started on the University of IL campus in April. CUPHD and McKinley Health Center partnered to conduct mass vaccination clinics. During the month of August, with the assistance from nurses and staff from other local health departments, CUPHD and McKinley provided over 10,000 booster vaccinations with the measles, mumps, rubella (MMR) vaccine. Despite the effort, the outbreak continues. At this time, there is no end in sight.

CUPHD became one of the first places in downstate Illinois to offer a clinic for the HIV prevention program PrEP, or pre-exposure prophylaxis. PrEP involves taking one pill each day to prevent infection with HIV, the virus that causes AIDS. CUPHD's program includes regular counseling and testing and well as a prescription for *Truvada*™ and assistance getting insurance or pharmaceutical charity care to pay for it.

The Maternal and Child Health Division expanded services available to our clients by hiring a Nurse Practitioner to provide school and sports physicals, well child check, and limited sick care for the moms, babies and siblings using WIC and Family Case Management services.

This was a year of improvements to the CUPHD facility! We started the year with a renovation and redesign of our north and west parking lots. This project added 50 additional parking spaces, has a 50-year concrete parking lot, a new garden shed and spigot for

# LETTER FROM THE ADMINISTRATOR

watering, new trees, and a beautiful, lighted flagpole at the main entrance. Inside of the building employees can take advantage of the The PHIT Club (Public Health Improving Together).

This was also the year that CUPHD reached out to help the individuals and families who utilize our services meet the other needs that contribute to wellness, In addition to our programs and services, CUPHD also provides space for "His Kid's Closet" to provide free

clothing one day a week; space for "Friends of Champaign County Food Pantry" to provide free bags of food; we continue with free books to all children through "A Book of My Own" program; and we offer free breakfast and lunch all summer long through the Summer Food Program. Our "Give Back Garden" of 30 raised beds, also keeps getting bigger and better, and providing more fresh produce to our clients. We provided over 600 pounds of fresh produce in 2015!







# Champaign-Urbana Public Health District Board of Health

The Champaign-Urbana Public Health District (CUPHD) is governed by a three-person voting board made up of elected Champaign-Urbana officials. Advisors to the board include an appointed medical advisor, attorney, and treasurer. This governing board is directly responsible for overall operations, financial stability, and the community standing of the Champaign-Urbana Public Health District.



Andy Quarnstrom, Chairperson

I grew up in Aurora, IL and after graduating high school decided I wanted a career in public safety. I entered Emergency Medical Technician school and after completion started working for an ambulance company in Morris, Illinois. Realizing I enjoyed the medical field as well as the challenges, I attended Paramedic school at Delnor Community Hospital in Geneva. After completing the course as well as clinicals, I was hired as a paramedic for the Morris Fire Protection District in Morris, Illinois. I worked two years as a paramedic and was hired by Champaign Fire Department in July of 1997. At CFD, I have progressed through the ranks and am currently a Lieutenant. I have been active on numerous committees at the fire department as well as with Champaign Firefighters Local 1260, the labor organization that represents Champaign

Firefighters. I graduated from Parkland College with an A.A.S. degree specializing in Paramedicine. In 2013, I ran and was elected as the City of Champaign Township Supervisor. Since taking office we have expanded our available programs as well as increased the services provided to our citizens.

I am active in many community organizations including mentoring, coaching, as well as the United Way of Champaign County Board of Directors, and St. Matthew's Catholic Church. My wife, Erin, a speech pathologist on the Champaign Unit 4 autism team, and I were married in 2003. We have two children, Patrick and Ruari, who both attend St. Matthew's in Champaign. We enjoy children's activities, traveling, as well as working on projects around the house.



Michelle Mayol, Secretary

I grew up in Mahomet, IL and graduated from Mahomet-Seymour High School in 1987. I moved to Urbana in 1994. I worked as a mortgage loan officer before accepting a job at the Cunningham Township Supervisor's Office in March 1997, where I have been employed ever since. I started out as the secretary and soon became the Assistant to the Supervisor and Director of Accounting and GA (general assistance) Medical. I ran uncontested in the April 2013 election for Township Supervisor. My term started May 20, 2013.

I have two children, Cameron and Zoe, and a Dachshund named Buddy. I have been a volunteer basketball coach for three years and a volunteer fast-pitch softball coach for one year. My kids are very active in sports, so when I am not at work, you can find me at a basketball game, a football game, a baseball game, a volleyball game, or a softball game.

I love to play softball, attend my kids' sporting events, and have backyard BBQs with family and friends. I am an Illini fan, a Bears fan, and I also like to cheer on the Cubs, especially when they are playing the Cardinals.



Pattsi Petrie, PhD, FAICP

Pattsi Petrie, PhD, FAICP, is very involved in urban planning throughout the Champaign County community, particularly as chair of the Champaign County Board. Before retirement, she taught urban planning at UIUC. She is a fellow of the American Institute of Certified Planners. Ms. Petrie has been involved in the following:

- Member of the Champaign Phinney Branch Flood Task Force
- Worked with eight other residence of the John Street Watershed and neighborhood steering committee to work toward "green solutions" to mitigate storm water flooding
- Facilitator for the Champaign County BigSmallAll 18-month visioning process

- Facilitator for 11 charrettes along with her students in communities within Illinois—a charrette is a form of community planning that works toward the benefit of all community members
- One of five founders of the Preservation and Conservation Association (PACA) and was the author of the by-laws
- Member of the Champaign Zoning Ordinance Rewrite Task Force
- Member of the Champaign Center City Committee—developed a master plan for redevelopment along the Boneyard
- Member of the City of Champaign Environmental Advisory Commission, chair of Shade Tree sub commission
- Member of UIUC Environment Advisory Committee
- Champaign County Nursing Home—worked toward stabilizing the finances and keeping the home within the county
- Educator through her television program,
   Community Planning Conversations, on channel 6
- Creator of educational programs for "citizen planners"
- Democratic committee person
- President Little League
- Champaign County Farm Bureau, Land Use Committee and Legislative Committee
- Champaign County Health Care Consumers that evolved from a UIUC Public Participation class

# Advisors to the CUPHD Board of Health include:

- Arnold Blair, Treasurer
- Fred Grosser, Attorney
- Dr. Anne Robin, Medical Advisor

# Administration

# ACME—Activity, Communication, Morale, & Education

The mission of the ACME committee is to improve employee morale through activities, enhanced communication, and educational opportunities for staff.

Activities that ACME hosted or was involved with during 2015 included:

- CUPHD shirt sales
- Holiday shoppe
- Thanksgiving luncheon
- St. Patrick's Day candies
- NFL confidence pool
- Halloween costume contest





# Champaign County Medical Reserve Corps (MRC)

Medical Reserve Corps units are community-based and function as a way to locally organize and utilize volunteers who want to donate their time and expertise to promote healthy living throughout the year, and to prepare for and respond to emergencies. MRC volunteers supplement existing local emergency and public health resources.



MRC volunteers include medical and public health professionals such as physicians, nurses, pharmacists, dentists, veterinarians, and epidemiologists. Other community members, such as interpreters, chaplains, office workers, and legal advisors, can fill other vital support positions.

The Champaign County Medical Reserve Corps is housed under CUPHD and has been in place since 2006. In 2015, the Champaign County MRC continued to provide service opportunities and community outreach education. Multiple training opportunities were offered to MRC throughout the year.

### 2015 Activities:

- Illinois Marathon rehabilitation for runners
- Joint partnership with UIUC Veterinary Medicine for rabies clinic in April
- Mass training of over 30 new volunteers in November

# Communicable Disease Corner

Section 690.100 of the Illinois Administrative Code defines a list of 63 diseases that are declared to be contagious, infectious, or communicable and may be dangerous to the public health. Each suspected or diagnosed case needs to be reported to the local health authority, who shall subsequently report each case to the Illinois Department of Public Health.

Each year the Champaign-Urbana Public Health District staff investigates over 100 reportable communicable diseases. Reports come from hospitals, clinics, laboratories, veterinary school, physician offices, and from the general community. Follow up is done within the reporting timeline as defined in the Administrative Code.

In addition to the routine follow-up, there are outbreaks of communicable diseases that need to be investigated and resolved in a timely manner. To deal with outbreaks, the Health District adopts a team approach based on the National Incident Management System (NIMS) model.

Some of the Highlights of 2015 are as follows:

- Champaign County had seven outbreaks this year
  - 3 Foodborne outbreaks
  - 7 Norovirus outbreaks
  - 1 Influenza outbreak
  - 2 Mumps outbreaks
  - 3 Shilellosis
  - 2 Crytosporiodosis
  - 1 Varicella

In 2015, the Champaign-Urbana Public Health District (CUPHD) witnessed one of the largest outbreaks of mumps in Champaign County. There were a total of 208 cases of mumps identified in the outbreak and 62 percent of the cases were centered on the University of Illinois campus (U of I) and the other 38 percent were cases identified in the community and residents from other counties that were epidemiologically linked to the outbreak. The outbreak originated on the University of Illinois campus in April and the Champaign-Urbana Public Health District continued to see ongoing transmission through the summer and into the fall with the last case onset of December 28, 2015. In collaboration with the University of Illinois McKinley Health Center, several control measures were implement to contain the outbreak and prevent further spread of the disease. Some of the control measures included: verifying students vaccination records to make sure they were up-to-date, educating the community about mumps and the

vaccine, following up with close contacts of mumps cases to ensure they were properly vaccinated, several booster vaccination clinics were offered on the U of I campus for students and staff, and free MMR walk-in clinics were offered at McKinley Health Center and at CUPHD for persons linked to the outbreak.

CUPHD had another good year for implementing the Principles of Infection Control and Communicable Disease training in Champaign County. CUPHD trained five agencies for a total of 80 staff members trained in Champaign County.

It was also a busy year for outbreaks of Shigellosis in Champaign County. There were a total of 70 confirmed cases, which included three outbreaks at daycare centers.

# **Leading Causes of Death**

Top 10 Leading Causes of Death in Champaign County in 2015:

9/	of All	Total
	Deaths	Deaths
Immediate Cause		
Respiratory Failure	8.8	101
Other Circulatory	5.9	68
Cardio Pulmonary Arre	st 3.1	36
Shock / Septicemia	4.2	48
Congestive Heart Failur	e 5.0	58
Myocardial Infarction	3.6	42
Cancer Respiratory	4.6	53
Cancer—other sites	2.8	33
COPD	2.1	25
Coronary Artery Diseas	e 2.0	23

# VITAL STATISTICS

Champaign County Total:

Births: 2,333 Deaths: 1,140 Fetal Deaths: 29



# Reportable Communicable Disease

CUPHD tracks and investigates disease outbreaks, conducts health assessments, produces community health plans, and supports all other activities and services of public health.

	Champaign Co.		Champaign Co.
Class 1(a) Reported		Class 2 Reported	
Immediately		Within 7 Days	
None		Babesiosis	1
		Cryptosporidiosis	12
Class 1(b) Reported		Hep B	35
Within 24 Hours		Hep C	55
Chickenpox	10	Histoplasmosis	8
Enteric E. Coli	4	Legionnaires Disease	2
Foodborne or water-		Malaria	2
borne Outbreaks	3	Salmonella	24
Haemophilus Influenza	2	Shigellosis	70
Influenza ICU Admis-		Pneumonia, Invasive for <5 years	1
sions	4	Tick-borne Disease	5
Mumps	208	(Including Ehrlichiosis, Anaplasmosis,	
Pertussis	2	Lyme Disease, Rocky Mountain	
Rabies, Potential		Spotted Fever Chikunguna Fever, Der	)-
Human Exposure	4	gue Fever)	
MRSA	1		
Streptococcal Infections,			
Group A	7		



# **Emergency Preparedness Program**

CUPHD is the lead agency in Champaign County for public health-related emergencies. It also supports other agencies during emergencies not related strictly to public health. Examples of public health emergencies include terrorist threats, infectious disease outbreaks, natural disasters, and biological, chemical, nuclear, and radiological emergencies. The goal of the Emergency Preparedness Program is to prepare Champaign County for an active public health response in the event of a large-scale emergency.



The Emergency Preparedness Program is funded by the Illinois Department of Public Health, who receives federal funding and guidance from the Centers for Disease Control and Prevention (CDC). To help health departments in strategic planning, CDC identified 15 public health preparedness capabilities. CUPHD uses these Public Health Preparedness Capabilities to better response efforts and to identify needs for capabilities and resources improvement.

This year, CUPHD had major response efforts towards Ebola and the mumps outbreak.

Currently, the Emergency Preparedness Program is administered by Emergency Preparedness Planner, Jane Li.

# The program:

- Administers workforce training in emergency response
- Implements National Incident Management System (NIMS) Compliance
- Conducts outreach and collaboration with external partners such as public safety, private sector, nongovernmental organization, and community organization for countywide emergency response and preparedness
- Maintains and modernizes various emergency plans (e.g. All-hazards emergency operations plans, medical countermeasures dispensing, non--pharmaceutical interventions, pandemic influenza plans, and Continuity of Operations plans)
- Conducts drills and exercises that test emergency plans and capabilities
- Implements corrective actions learned from exercises
- Educates the community in preparedness to build community resiliency
- Coordinates and operates sites that will serve as emergency points of distribution (PODs) where medicine or vaccine will be dispensed in an emergency
- Recruits and trains volunteers to help in a health emergency

# Notable Activities of 2015:

- CUPHD updated its emergency operations plans
- Manages staff trainings and the multi-year training plans electronically
- Further clarified the roles the environmental health division plays in various large-scale emergencies, including Ebola
- Conducted multiple community outreach events on preparedness in disasters to build community resiliency
- Continued participation and serving as a board member of the Region 6 healthcare coalition

- Were trained on disaster epidemiology tools, specifically ERHMS and Casper
- Jane presented at the National Preparedness Summit—April 2015
- Responded to a person under investigation for Ebola who had an elevated temperature
- Conducted two mass vaccination clinics for a major mumps outbreak
- Implemented a new inventory management system



# Finance

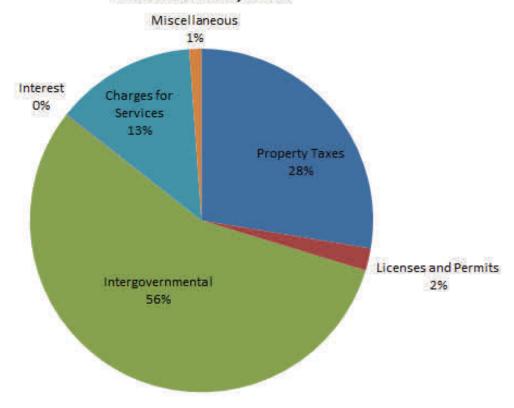
The Finance Division is responsible for recording all sources of revenues and expenditures for CUPHD by activity and ensuring that all financial activity is accounted for properly and is in compliance with federal and state regulations.

On January 19, 2015, the Board of Health refinanced the general obligation bonds with refunding debt certificates which included a lump sum principal payment of \$500,000. The new debt certificates were issued with a

principal balance of \$1,371,231 at an interest rate of 3.9536 percent, maturing fiscal year 2021. This provided the district with a reduced term of 33 months and an additional savings of \$250,070 for interest expense.

CUPHD successfully disputed workman's compensation premiums for 2014 resulting in a \$9,959 (15 percent) refund of premiums. This win correlated to a reduction of 2016 premiums of \$13,443 (18 percent) in spite of increasing our payroll by 4.6 percent.

# Champaign-Urbana Public Health District Total Revenues for the Year Ended June 30, 2015



# Champaign-Urbana Public Health District Statement of Revenues, Expenditures, and Changes in Fund Balances (Deficit) - Governmental Funds For the Year Ended June 30, 2015

						Other		Total
		General Fund	IM	RF	Go	vernmental Funds	Go	overnmental Funds
							•	
Revenues								
Property Taxes	\$	2,881,738	\$ 33	3,688	\$	99,079	\$	3,314,505
Licenses and Permits		251,986		-7		17 <b>4</b>		251,986
Intergovernmental		6,413,720	23	7,657		53,202		6,704,579
Interest		11,528		-		•		11,528
Charges for Services		1,585,744		•		(1.4) - 1940 / 1940 (1.5)		1,585,744
Miscellaneous		18,514		<u> </u>	-	117,923	_	136,437
Total Revenues	. : <u>2</u>	11,163,230	57	1,345		270,204		12,004,779
Expenditures								
Administration		720,523	4	5,492		43,264		809,279
Champaign County Public Health Department - Contract		638,106	4	1,285		20,530		699,921
Environmental Health		693,092	3	8,456		26,850		758,398
Infectious Disease Prevention and Management		1,852,545	9	4,737		37,188		1,984,470
Maternal and Child Health		3,923,866		9,415		41,246		4,094,527
Special Projects		161,993		7,782		6,772		176,547
Vital Statistics		122,411		3.815		1,253		127,479
Wellness and Health Promotion Debt Service:		2,144,081		0,922		44,149		2,309,152
Principal		708,118		_				708,118
Interest		79,722		2				79,722
Capital Outlay		39,785		<u>.</u>		264,976	<u> </u>	304,761
Total Expenditures		11,084,242	48	1,904		486,228		12,052,374
Total Experiences		11,004,242		1,504		400,220	2	12,002,014
Excess (Deficiency) of Revenues Over Expenditures	7	78,988	8	9,441	-	(216,024)	-	(47,595)
Other Financing Sources (Uses)								
Transfers In		•		-		•		
Transfers Out	-		-		-	•		
Total Other Financing Sources (Uses)		<u> </u>	(1)	-	·	<u> </u>	<u> </u>	<u> </u>
Net Change in Fund Balance		78,988	8	9,441		(216,024)		(47,595)
Fund Balances (Deficit), Beginning of Year, as Restated	-	4,088,355		(673)	31	205,254		4,292,936
Fund Balances (Deficit), End of Year	\$	4,167,343	\$ 8	8,768	S	(10,770)	\$	4,245,341

# **Human Resources**

The Human Resource Department at CUPHD provides support services to ensure employees have the tools to meet the District's overall objectives and that recruitment efforts maintain a strong workforce.

Human Resources is responsible for: recruitment; career guidance and advancement; formulation and enforcement of employee policies and procedures for best practices; health and safety compliance; training and development; benefits administration; position classification and grading; performance evaluation and management; compliance with employment laws; IMRF pension administration; and administration of equal employment opportunity policies.

# Take Our Daughters & Sons to Work Day®

The 2015 annual Take our Daughters and Sons to Work Day® was held on Thursday, April 23, 2015. The day was 100 percent designed and coordinated by college interns. Activities included a dental health presentation, healthy breakfast preparation, Go, Slow & Whoa Foods planning, painting flower pots, and making sun tea in mason jars.



# HR Workforce Development & Related Activities:

- February 2015, "Practicing Cross-Cultural Communications" staff training sponsored by New York-New Jersey Public Health Training Center
- June 2015, Dr. Anne Robin appointed Medical Advisor to the Board of Health
- June 2015, Breann Swan-Figueroa was hired for a newly created position as a Nurse Practitioner I in the division of Maternal & Child Health
- July 2015, "Communication for the Win" staff training presented by Lori Klinka
- November 2015, Americans with Disabilities Annual Compliance Audit conducted by HR
- December 2015, Smoke-Free Property Policy was updated to exclude electronic device(s) that simulate smoking
- December 2015, "Ergonomics of Sitting on the Job" staff training presented by Dr. Matzner



Cont'd

### 2015 Staff Promotions:

- <u>Lucy Olmedo</u> Dental Assistant I to Dental Assistant II, 3/2015
- <u>Charli Kahler</u> Public Health Nurse
   II to Program Coordinator, 5/2015
- <u>Leah Brunkow</u> Intake Specialist to Administrative Assistant II, 6/2015
- <u>Jennifer Jackson</u> Health Educator
   II to Program Coordinator, 9/2015
- <u>Talia Oakley</u> Health Educator I to Health Educator II. 9/2015
- <u>Karen Bryson</u> Intake Specialist to Administrative Assistant II, 11/2015
- <u>Vickie Ellis</u> Nurse Practitioner I to Nurse Practitioner II

### Additional information:

- College/University Student Internships: 32 interns participated in CUPHD programming throughout 2015
- Employee blood drives conducted by Community Blood Services were held on June 17, August 26, and November 19, 2015
- Freedom of Information requests totaled 98 for 2015







# Health & Safety Training & Development

# Monthly Staff Compliance Training:

•	Blood Borne Pathogens	111
•	Ethics Orientation	116
•	Emergency Preparedness	104
•	Ergonomics	114
•	Fraud Waste & Abuse	103
•	Hazard Communication	97
•	HIPAA Privacy Rule	114
•	HIPAA Security Rule	108
•	Influenza Safety	102
•	Privacy Breach & Identity	104
•	TB Infection Control	113
•	Workplace Violence	
	Protection	104

# Safety Officer / Safety Committee Activities:

- AED Inspection (Automatic External Defibrillator)
- Annual Review Safety Plans
- Annual Fire Drill
- Annual Review Emergency Plans
- Annual Review Material Safety Data Sheets (MSDS)
- Annual TB Survey
- Annual Tornado Drill
- Bi-Monthly Agency Safety Inspections
- Bi-monthly Safety Committee Meetings
- Emergency Preparedness Mass Dispensing Training
- IPRF Loss Control Consultant Safety Inspection
- Nuclear / Radiological Event Training

# Trainings / OSHA:

•	CLIA Lab Proficiencies	12
•	CPR	54
•	Emergency Response	
	Training Drug Reaction	34
•	Employee Immunization	
	Screenings	15
•	Employee Influenza Vac-	
	cinations	122
•	Evidence-Based Public	
	Health Practice	14
•	Immunization Competen-	
	cies	20
•	Intern Immunization	
	Screenings	27
•	Lab Microscopy Compe-	
	tencies	3
•	N-95 Mask Fittings	84
•	N-95 Medical Screenings	11
•	Personal Provider Equip-	
	ment (Ebola)	7
•	Quality Improvement	18
	TB Screenings	11
_	TD Ckin Tosts	122



# Information Technology

Information Technology is directly responsible for all day-to-day electronic operations at CUPHD. In addition, Information Technology oversees the creation and updating of the CUPHD website, the CUPHD closed-circuit TV system, phone systems, and audio systems.

Information Technology staff members provide case-by-case solutions for electronic issues, computer trainings, and educational opportunities for CUPHD staff. Information Technology is the central resource for research and development of electronic upgrades and equipment.

**PHIRE** 



Public Health Institute for Research and Excellence (PHIRE) is the research arm of the Champaign-Urbana Public Health District (CUPHD). The Institute was created in 2009 to promote best practices through quality education, training, technology, evidence-based research, and effective partnerships that bridges academia and the local community knowledge.

In 2015, PHIRE continues to add evidence-based research projects and publish/present findings of our research. The PHIRE website can be accessed at: <a href="https://www.phire.c-uphd.org">www.phire.c-uphd.org</a>. For more information or to collaborate, please contact: Awais Vaid: <a href="mailto:avaid@c-uphd.org">avaid@c-uphd.org</a> or Julie Pryde: <a href="mailto:jpryde@c-uphd.org">jpryde@c-uphd.org</a>.

Some of the highlights of the year are as follows:

- Completed "Maintaining and strengthening the human-animal bond in pregnant women and new mothers" research project with Dr. Kim Akrom and Dr. Weng, Purdue University
- Collaborated with the University of Illinois for the project "Understanding Feeding Patterns and Practices among First Generation Latina Mothers and Families: a Qualitative Study"
- Initiated "First STEPP: A Pilot Study on Oral Health and Psychosocial Functioning in Youth" research project with Dr. Joseph Cohen, Department of Psychology, University of Illinois
- Presentation at the 2015 HIV/STD Conference, Springfield, IL: "PrEPping CU, a local health department PrEP model" presented by Candi Crause and Jeff Rinderle
- Initiated and Completed "Champion Program: A Community-based Physical Activity Program Targeting Obese Children from Low-income Families" research project with Dr. Ruopeng An, Department of Kinesiology and Community Health, University of Illinois
- Presentation at the 2015 IL Minority Health Conference on "TB Among Congolese Immigrants in Champaign-Urbana: Challenges and Opportunities" presented by Julie Pryde
- Presented at the 10<sup>th</sup> Annual Preparedness Summit, Atlanta Georgia "Francisella Tularensis: Emergence of the Deadly Pathogen in Humans and Animals in a Mid-Western University Town" presented by Julie Pryde, Awais Vaid, Shashank Saxena, and Sulagna Chakrabarty.

In addition to these research projects, PHIRE conducted several client-based surveys to improve services. Numerous staff surveys were also conducted to solicit input in strategic planning and quality improvement initiatives for the agency.

# **Public Relations**

Public Relations is directly responsible for all press releases, media requests, requests for interviews, and social media.

CUPHD receives numerous requests over the course of a year to speak on many different topics. Some of the 2015 topics included: mumps, heroin overdose and Narcan (also known as naloxone), Lyme disease, influenza, Give Back Garden, mosquito surveillance, smoke-free parks and housing, restaurant closures, and much more.

Also in 2015, CUPHD received a visit from the newly appointed Director of Illinois Department of Public Health, Nirav D. Shah, M.D., J.D. A meet 'n greet was held with Dr. Shah, CUPHD, and other local health officials.

Secretary of State, Jesse White, visited CUPHD in April in honor of Donate Life month and recognized CUPHD for the on-going efforts of promoting organ and tissue donation.







# Programs

# **Environmental Health**

Environmental Health inspects food and drink establishments, reviews kitchen plans for new facilities, enforces environmental laws, issues permits for private water supplies and private sewage systems, and conducts surveillance and abatement for mosquitoes transmitting West Nile virus.

### **Food Protection**

All restaurants, retail food stores, temporary food booths, taverns, convenience stores, and other types of food services must obtain a health permit to operate.



Environmental Health conducts unannounced inspections at all food service establishments, reviews plans for newly constructed or remodeled facilities, investigates complaints, and initiates legal proceedings for non-compliance. As part of an intergovernmental agreement, Environmental Health issues city food handler's licenses on behalf of the cities of Champaign and Urbana.

All food establishments within the CUPHD's jurisdiction are required by

ordinance to post an Inspection Notice placard in conspicuous public view. Food establishments in Champaign County, but outside of the CUPHD's jurisdiction, are still not required to post an Inspection Notice placard.

# Mosquito / West Nile Virus (WNV) Program

Environmental Health surveys mosquito pools and dead birds to detect and monitor the presence of West Nile virus in Champaign County. This information is collected and reviewed to assist in tracking West Nile virus activity for informing the public.



Photo courtesy of CDC/James Gathany

As part of an intergovernmental agreement with the cities of Champaign and Urbana and the Village of Savoy, Environmental Health provides a *Culex* mosquito program for these areas. A main component of this agreement is applying larvicide to catch basins to reduce mosquito populations.

# Potable Water Program

Environmental Health issues permits for and inspects new well installations, conducts water sampling of new wells, and assures that abandoned wells are sealed. Environmental Health also tests and inspects non-community water supplies.

2015 was the first complete year when Environmental Health issued permits to construct closed loop wells (used for geothermal heating and cooling) for residential and non-residential properties.

# Private Sewage Disposal Program

Environmental Health reviews construction plans and applications for all private sewage systems for residential and non-residential properties and issues permits upon approval. Inspections are performed on new systems, renovations or repair work, or as a result of complaints.

# Radon Program

Radon is a naturally occurring, invisible, odorless gas that comes from deposits of uranium in soil, rock, and water. Environmental Health offers short-term radon test kits to Champaign County residents.

# **Tanning Program**

All tanning establishments in Champaign County must follow the guidelines of the Illinois Department of Public Health (IDPH). Environmental Health inspects public tanning facilities and responds to complaints.



# Totals for 2015

	C-U	County
Food Establishments		
Routine Inspections Conducted	1,008	387
Re-inspections Conducted	36	14
Temporary Permits Issued	172	258
Plan Review/Site Visits/Construction Surveys	23,719	7,889
Education Presentations	590	264
Complaint Investigations	126	49
Consultations/Counseling (Field/Office)	25,236	12,869
Mosquito/West Nile Virus Program		
Mosquito Traps Placed/Collected	46	6
Positive Mosquito Batches	8	0
Dead Birds Submitted for Testing	5	5
Positive Birds	0	0
Complaints	10	5
Consultations/Counseling	73	65
Potable Water Program		
Water Well Permits Issued	2	85
New Wells Inspected	1	98
Water Wells Sealed	0	27
Sealed Water Wells Inspected	0	19
Closed Loop (Geothermal) Well Permits Issued	1	20
Consultations/Counseling	11	363
Private Sewage Disposal Program		
Permits Issued	0	65
Inspections Conducted	0	93
Complaints Received	1	16
Complaint Inspections	1	22
Consultations/Counseling	7	478

# ENVIRONMENTAL HEALTH

# Totals for 2015

	C-U	County
Radon Program		
Test Kits Distributed	62	23
Test Results Received <4 pCi/L	10	1
Test Results Received >4 pCi/L	5	0
Consultations/Counseling	15	6
Tanning Program		
Inspections Conducted	14	6
Consultations/Counseling	0	0



# Infectious Disease

The Division of Infectious Disease Prevention and Management is a multidisciplinary team of nurses, counselors, substance abuse professionals, case managers, and an Advanced Practice Nurse. The goal is to provide all available services to the individual during their visit. Risk reduction counseling and risk reduction supplies are provided in all services. Immediate, on-site referral to Care Connect services are provided to all persons who are HIV positive. Partner counseling and referral services are offered to all persons who have an STI or HIV. Support groups are offered monthly for persons infected or affected by HIV.

# Check Out Healthy (Jail Project)

"Check Out Healthy" is a collaborative effort between the Champaign County Correctional Facility and the CUPHD Infectious Disease division. "Check Out Healthy" is a transitional case management program that offers pre-release support, STI screening, and discharge planning. The program is offered to all inmates who are HIV+, and those at an increased risk for becoming HIV+, who are housed at the Champaign County Correctional Center. All inmates are offered HIV and syphilis testing. Those 25 years old and younger or that report STD symptoms are offered urine testing for gonorrhea and Chlamydia during the weekly on-site clinic.

# **CUPHD Mobile Program**

CUPHD currently has two (2) mobile units that provide HIV/STD services to Champaign County clients in their neighborhoods during times that are most accessible to the residents. This program provides an innovative solution for those residents that desperately need CUPHD services, but are unable to access them due to transportation or scheduling challenges.

Weekly outreach is conducted at the soup kitchen. CUPHD mobiles are also available for events such as neighborhood and church health fairs and much more!



# **Extra-Genital Testing**

In June of 2015, CUPHD began providing extra-genital (rectal and pharyngeal) testing for gonorrhea and Chlamydia for men who have sex with men (MSM). It is estimated that urine screening alone misses 85 percent of Chlamydia infections and 72 percent of gonorrhea infection in MSM.

- 91 rectal Chlamydia, 8 positive
- 91 rectal gonorrhea, 9 positive
- 121 pharyngeal Chlamydia,
   3 positive
- 121 pharyngeal gonorrhea,
  12 positive

# Family Planning Clinic

CUPHD provides Family Planning services. These services allow individuals and families to make decisions that benefit the mother and babies. Spacing births by at least two years is related to healthier birth outcomes. Planning for a pregnancy allows a woman to prepare for a healthy pregnancy by adopting a healthier lifestyle. Several public health initiatives can assist this planning. Women can prepare for pregnancy by discontinuing smoking, getting physically fit, maintaining a healthy weight, and taking folic acid to prevent birth defects.



Family Planning services at CUPHD include a Pap Smear (cervical cancer detection), reproductive health examinations for female and male clients, breast examinations, client education on reproductive health, and a variety of pregnancy prevention options. Pregnancy prevention options include: oral contraceptives, trans-dermal contraceptive patch, vaginal contraceptive ring, Depo-Provera, and emergency contraceptive pill. Condom use is encouraged for disease prevention and secondary pregnancy prevention.

# **HIV Care Connect**

CUPHD serves as the Lead Agent for the East Central Illinois HIV Care Connect which serves the following counties: Champaign, Clark, Clay, Coles, Crawford, Cumberland, Douglas, Edgar, Effingham, Ford, Iroquois, Jasper, Kankakee, Lawrence, Livingston, Richland, and Vermilion. Case management is provided to persons living with HIV in each county.

In 2015, over 300 persons living with HIV were offered medical case management at CUPHD. Medical case management is a formal and professional service that links clients with chronic conditions and multiple service needs to a continuum of health and social service systems. This system strives to ensure that clients with complex needs receive timely coordinated services which assist a client's ability to function independently for as long as is practical. Medical case management assesses the needs of the client, the client's family, and the client's support system as well as arranges, coordinates, monitors, evaluates, and advocates for a package of multiple services to meet the specific client's complex needs.

# **HIV Testing & Counseling**

Infectious Disease provides HIV testing and counseling services to those most at risk for HIV infection. Testing is available using a rapid testing technology. Testing is provided at the CUPHD clinic (201 West Kenyon Road), on the CUPHD mobiles, and in outreach settings.

# Juvenile Detention Center Outreach

STD education and urine screening for Chlamydia and gonorrhea and rapid HIV testing is offered to all of the youth during a weekly on-site STD clinic.

# Men's Screening Clinic

Infectious Disease staff provides a special Men's Clinic for STD services at an off-site location. This clinic is available to walk-in clients on Wednesdays (4:00 - 6:30 PM).

Services include testing, treatment, and counseling for the following: Chlamydia, Gonorrhea, Syphilis, Hepatitis C, and HIV.

# **Mpowerment Project**

This community-level intervention for young men who have sex with men uses a combination of informal outreach, discussion groups, creation of safe spaces, social opportunities, and social marketing to reach a broad range of young gay men with HIV prevention, safer sex, and risk reduction messages.

In 2015, an Mpowerment project for young African American men who have sex with men, "Brother to Brother" was continued. This project follows the same model but adds components of race and cultural identity to increase HIV prevention.

More information about this program can be obtained by calling 217.531.5364.

# **Pregnancy Screening Project**

Clients, 25 years of age and younger or those who report STD symptoms, that present for pregnancy testing are provided "opt-out" testing for gonorrhea and Chlamydia with the urine specimen they provide for pregnancy testing.



**PrEP** 

In June 2015, CUPHD began offering Pre-Exposure Prophylaxis (PrEP) to clients at increased risk for HIV infection. PrEP is a medication that is taken daily to prevent HIV infection. It has been shown to be very effective at reducing risk of new infections, over 90 percent effective if taken daily as prescribed. Thirty-seven clients were engaged in the CUPHD PrEP program between June and December 2015.

### **STD Services**

CUPHD provides STD services at 201 West Kenyon Road, Monday through Friday from 8:30—11:30 AM and 1:00—4:30 PM. Services include counseling, testing, and treatment for the following: Chlamydia, Gonorrhea, Syphilis, Hepatitis C, HIV. Additional services include Hepatitis A & B vaccines.

### STD Surveillance

Infectious Disease provides surveillance services for clients that test positive for sexually transmitted infection. CUPHD staff works confidentially with any clients that test positive for STIs to locate, test, and treat sexual partners.

# Tuberculosis (TB) Program

One-third of the world's population is infected with Tuberculosis (TB), and one person with active TB can infect 10-15 other people in a year! CUPHD offers TB skin tests every week and follow-up treatment when needed for those who test positive. Field TB testing is available for at-risk groups. CUPHD also offers professional speakers to make TB presentations upon request.

In 2015, CUPHD managed six newly diagnosed people with active TB disease through Directly Observed Therapy (DOT).



# Totals for 2015

		Positive
STD Clinics—Client Testing & Services:		
Chlamydia	1,276	159
Gonorrhea	1,276	62
Hepatitis C	101	4
HIV	1,214	2
Syphilis	1,205	15
Hepatitis Vaccine (A, B, AB)	20	
HPV Vaccine	6	
Men's Clinic:		
Chlamydia	60	6
Gonorrhea	60	1
HIV	39	1
Syphilis	43	0
Tuberculosis (TB) Program:		
Total TB Skin Tests	733	



# Totals for 2015

		Positive
Check Out Healthy (Jail Project):		
Chlamydia	192	34
Gonorrhea	192	10
Syphilis	349	4
HIV	243	0
Hepatitis C Test	0	0
Juvenile Detention Center Outreach:		
Chlamydia	111	14
Gonorrhea	111	0
HIV	31	0
HIV Testing & Counseling:		
Tests Conducted	133	2
rests Conducted	133	2
Pregnancy/STD Project:		
Chlamydia	95	7
Gonorrhea	95	1
STD—Surveillance:		
Persons Notified & Brought To Treatment	150	
Partners Treated	10	
Expedited Partner Therapy	52	
Syphilis Cases	21	
Syphilis Cases Managed by CUPHD	16	
Partners of Syphilis Patients Treated	4	
WOW Mobile Program:		
Chlamydia	23	2
Gonorrhea	23	0
HIV	21	Ö
Syphilis	16	0

# Maternal & Child Health

Maternal & Child Health (MCH) provides services to at-risk mothers and children in Champaign County. Services include WIC, immunizations, lead poisoning screenings, HealthWorks, Family Case Management, nutrition counseling, and MUCH MORE!

# Family Case Management

Family Case Management provides preventative care, developmental testing, immunizations, referrals, and follow-up for pregnant women and children who meet income guidelines. Home visits are done once during pregnancy and once during the postpartum period. The car seat program is in collaboration with Safe Kids of Champaign County. The Illinois Department of Public Health (IDPH) Genetics Grant provides funding for prenatal genetic screening. Denver II and Ages and Stages standardized developmental screenings are used and the Edinburgh tool is used for postpartum depression screenings.

### Give Back Garden

The Give Back Garden, established in 2012, has been providing fresh fruits and vegetables to local Champaign County families at no cost. The mission of the Give Back Garden has been to increase the availability of fresh produce to residents that might otherwise lack access to it, and thus have been primarily serving WIC participants. In 2015, CUPHD grew and distributed approximately 600 pounds of produce.

The garden is maintained by a few CUPHD employees with the help of many volunteers. Volunteers range from individuals who are simply interested in giving back to their community, to student groups from the University of Illinois, and even service organizations from around the state. Volunteers not only gain hands-on experience in growing food from seed, but they also gain a greater understanding of food insecurity in the U.S.



CUPHD has made great strides in reaching out to other programs and organizations in the community to explore areas of collaboration. CUPHD is currently working with Salt and Light, a local charity organization, to start a CSA (community-supported agriculture) program that will provide members of the Salt and Light food cooperative with a box of produce regularly throughout the growing season that will include recipes and tips for using and storing the produce. CUPHD has also begun a partnership with LINC, a University of Illinois program in which students identify areas of need in the garden, and then propose and implement solutions to help us meet our goals. Finally, CUPHD has started working

with the local farmer's markets in an effort to increase the redemption rate of WIC farmer's market vouchers, by providing an incentive of receiving even more produce supplied by the Give Back Garden when they redeem their WIC vouchers.

The vision for the future is to transform the Give Back Garden into a true community garden in which members of the community gather to grow food, build relationships, and participate in the growth of the Give Back Garden program. CUPHD plans to maintain the valuable partnerships it has established with other organizations. In addition, CUPHD would like to see the garden program, as a whole, become self-sustainable by conserving resources as much as possible, and by generating enough income to maintain the basic needs from year to year.

### **HealthWorks**

HealthWorks for Illinois is a collaborative effort between the Department of Children & Family Services (DCFS) and Public Health. Public Health in Champaign County serves as the Lead Agency for Champaign, Ford, and Iroquois counties.



HealthWorks provides advocacy and referrals to pregnant DCFS wards and their children. HealthWorks works closely with foster parents and caseworkers to ensure that those in foster care receive appropriate medical care.

# **Lead Blood Draws**

The Illinois Department of Public Health (IDPH) provides a grant to draw blood to check lead levels for Medicaid clients age 1 and 2-1/2. If a child is found to have an elevated level, follow -up services, including a home assessment, are provided.

### Milk Bank

In June of 2014, the Maternal Child Health division expanded services protecting the health of our community's most fragile members, premature babies. Many mothers of premature infants struggle to provide their milk for their baby, and donor milk is in short supply. Increasing the awareness of milk donation and making it easier for mothers to donate can help bridge this gap. Partnering with The Milk Bank of Indianapolis, CUPHD became the first Milk Bank Depot in central Illinois. Depots are designated drop off locations that house a Milk Bank deep freezer, providing convenient storage and shipping for donor moms. After being screened and approved by The Milk Bank, mothers who wish to donate breast milk can bring it to CUPHD, which then stores and ships it to The Milk Bank in Indiana where it is processed and distributed to hospitals for babies in need across the

US. The CUPHD depot has shipped nearly 20,000 ounces of breast milk since inception, providing a great way for breastfeeding mothers to make a difference in the lives of other babies.

# **Parent Wonders**

CUPHD has an agreement with the Parent Wonders program to visit the Rantoul office to provide support and parenting/child interaction skills education to clients that are participating in WIC services.

# **Summer Food Program**

CUPHD acts as an open site for the Federal Summer Food Program and offers nutritious meals (breakfast, lunch, and afternoon snack) to any child 1-18, during the summer months. Many children receive a significant amount of their daily food from the school-based programs and this is missing when school is not in session. CUPHD works to fill this need. This is in collaboration with the Illinois State Board of Education and funded by Federal reimbursement.



Summer food sites included CUPHD, Springer Recreation Center, Leonhard Recreation Center, Anita Purves Nature Center, Brookens Gym, and Phillips Recreation Center.

	<u> 2014</u>	<u> 2015</u>
Breakfasts	9,631	14,695
Lunches	2,614	2,163
Snacks	7,347	10,536
Total meals served	19,592	27,394

# Vaccines for Children

CUPHD provides immunizations to kids through the federal Vaccines for Children (VFC) program. There is no cost for these vaccines, and there is only a small administrative fee for each dose, which is billable to Medicaid.



Any child who lives in Champaign County AND who is a Native American or a Native Alaskan, OR is uninsured, OR has insurance that does not fully cover the cost of vaccination is eligible for vaccines. Underinsured children are eligible through an agreement with Frances Nelson Health Center.

# Women, Infants & Children (WIC)

WIC provides nutrition assessment, counseling, and supplemental food coupons for "at-risk" pregnant and postpartum women, infants, and children up to age 5.

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# Totals for 2015

	Total
HealthWorks: Average Monthly Caseload	801
<u>Lead:</u> Lead Screenings	740
WIC: Funded Caseload Total Certifications/Enrollment Visits Secondary Education Visits Follow-up Visits	4,000 4,949 4,627 3,669
Family Case Management: Developmental Screenings Perinatal Depression Screenings Pregnancy Tests	1,965 1,966 333
Safe Kids: Total Seats Checked Total Seats Distributed Total People Education	689 325 1,102
Vaccines for Children: Total Vaccines	2,819



#### Wellness & Health Promotion

Wellness & Health Promotion works to implement policy and environmental changes in the Champaign County community in order to support positive health behaviors, and provides educational, supportive, and preventative programming to residents throughout Champaign County through the CUPHD Dental Clinic, the Urbana School Health Center, the Illinois Breast & Cervical Cancer Program, Illinois Tobacco Free Communities, Coordinated School Health, teen pregnancy prevention and STD prevention, various workshops, programs, and community events.

#### Be Proud! Be Responsible!

Be Proud! Be Responsible! is a six-part curriculum that provides adolescents with the knowledge, motivation, and skills needed to reduce their risk of contracting HIV and other STDs. The overall goals of this curriculum are to reduce unprotected sex among sexually active youth, delay initiation of sex among sexually inexperienced youth, and help young people make proud and responsible sexual choices.



# Coordinated Approach to Child Health (CATCH) - Ended FY15

CUPHD encourages schools to implement CATCH. CATCH consists of four (4) components to help keep children moving and eating right: Health Education, CATCH PE, Home Team, and school nutrition. Schools go through a full day of training, and receive the curriculum and support to implement the effort. There are a total of 14 schools in Champaign County that participate in CATCH.



Additionally, CATCH promotes "Moving Mondays" & "Fitness Fridays." These are days that schools participating in CATCH ask students to move when told to (over the school intercom system). CUPHD also supports CATCH schools through a variety of activities, for example structured physical activities at recess, youth wellness council, and Lucky Tray Day.

CUPHD currently has four staff who are certified CATCH trainers.

#### **CUPHD Dental Program**

The CUPHD Dental Program is the Dental Home for approximately 7,000 children ages 0-18 enrolled in Champaign or Urbana School Districts and Champaign County children in foster care. Services include preventative and restorative care, and space maintainers. CUPHD staffs clinics in Champaign and at the Urbana School Health Center. CUPHD employs two full-time and one part-time dentists, five full-time dental hygienists, three part-time dental hygienists, two full-time dental assistants, and four full-time support services staff who coordinate mobile clinics. schedules, insurance, continuing care, educational projects, and supply grants.

CUPHD's mobile dental program provides dental exams, cleanings, fluoride, dental sealants, and fillings to Urbana and Champaign Public School students in grades Pre K – 8 each year at school using mobile dental equipment. This mobile program is certified by the Illinois Department of Public Health and has received outstanding compliancy audits for the past nine years. Programs are supported by Medicaid and MCO billing and a dental supplies grant from Oral Health America.

CUPHD Dental also supports Maternal and Child Health / WIC nurses who are certified to provide oral health screenings and education, and to apply fluoride varnish to clients under 5 years old. They also assist their patients in making a first dental visit by age 1 through the children's dental clinic.

Kara Ruffatto, DMD, full-time dentist at CUPHD, is an American Academy of Pediatrics Bright Smiles from Birth trainer, and provides annual oral screening and fluoride varnish training to MCH/WIC nurses and UIUC student nurses annually.

Robert T. Grenda, DDS, celebrated his retirement from dentistry. "Dr. Bob" provided over 12,000 exams to school children during his nine years of part-time service to CUPHD.



#### Activities included:

- Established an Oral Health Task
   Force in Urbana to address increase
   in decay/cavities in Urbana school
   students
- Partnered with Illini Dental Society, SmileHealthy, and Parkland College Dental Hygiene for Give Kids A Smile® Day, and provided free dental exams and cleanings for 100 children

- Mentored three UIUC Community Health/Pre-Dental student interns
- Presented oral health education at Urbana Early Childhood, Chesterbrook Academy, and Ready, Set, Grow! (United Way)
- Provided Public Health educational tours to 36 Parkland Hygiene students
- Provided over 300 free toothbrush kits to Urbana Middle School teachers for 6th grade students during oral health instruction in quarterly health classes
- Provided free dental exams at CU
  Fun Days at Douglas Park, and free
  dental exams and dental sealants
  during Saturday immunization clinic
  at CUPHD

#### Freedom from Smoking

Freedom From Smoking is an eightsession class that focuses on giving participants the tools to successfully quit. This program is available to residents of Champaign County who want to live tobacco-free. Before participants quit, they look at their habit and the reasons for wanting to be tobacco-free, and develop a customized individual plan to quit.

#### Hand Washing Education

Wellness & Health Promotion offers a limited supply of age-appropriate hand washing and flu prevention materials for all local schools. Schools may request these materials FREE by calling Talia Oakley at 217.531.4540 while supplies last.

#### **Health Education Activities**

#### Champaign-Urbana

- Give Kids A Smile® Day
- Playing It Safe Bike Rodeo
- Great American Smoke Out
- Thomas Paine Elementary Bike Rodeo
- CATCH Family Open House at M.L. King Jr. Elementary School
- CATCH Family Math Night at Wiley School
- Fitness Fridays
- Workout Wednesdays
- SPLASH Bike Education Class at Urbana Middle School
- Carle Cardiology Symposium
- Ready Set Grow Education
- Garden Hills Wellness Fair
- M.L. King Jr. Elementary School Summer Extravaganza
- Smoke-Free Illinois and Cessation Presentations
- Screened "Let's Talk About Sex" at the Art Theater
- Annual CATCHing up with CATCH Meeting
- Post Card Collections in support of Smoke-Free Parks at: Champaign Farmer's Market, Carle Park, Prairie Park, Noel Park, Champaign Dog Park, Urbana Market at the Square, King Park
- Parkland Health Fair
- UIUC Housing Fair for Smoke-Free Multi-Unit Housing
- Girl Scouts Cigarette Butt Pick-Up
- Smoke-Free Parks Presentation by Girl Scouts to Board Members
- Smoke-Free Housing Tenant Presentations at Edge of Mall Apartments
- Tenant Smoke-Free Housing Survey at Edge of Mall

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#### **WELLNESS & HEALTH PROMOTION**

- CATCH Table at Urbana School District Educator Expo
- Urbana City Counsel Smoke-Free Housing Presentations
- Smoke-Free Housing Presentation at Town Hall Meeting for Senator Bennett and Representative Ammons
- Smoke-Free Housing Presentation at for the Hartford Condo Association
- Smoke-Free Presentation at Sunnycrest Senior Housing
- Smoke-Free Presentation at Florida House Senior Housing
- Lucky Tray Day at Thomas Paine Elementary
- Smoke-Free Housing Survey at Sunnycrest Senior Housing
- Tenant Union Conference Smoke-Free Housing Presentation
- Presentation for Urbana High School Key Club on Smoke-Free Parks
- Park Cigarette Butt Pick-Up with Urbana High School Key Club
- Social Smoking Focus Groups
- · Community Health Intern Fair

#### Champaign County

- Fitness Fridays
- Workout Wednesdays
- Lucky Tray Day at Lincoln Trail Elementary
- Family Fun Night at Unity West
- Cigarette Butt Pick-Up at Wabash Park in Rantoul
- REALITY IL Students Presented to Board Members for Smoke-Free Parks
- BMI Collection at Unity West
- Go, Slow, Whoa Concert/Musical at Lincoln Trail Elementary

## Illinois Breast & Cervical Cancer Program (IBCCP)

For women without health insurance, having a yearly mammogram is often impossible. The Illinois Breast & Cervical Cancer Program (IBCCP) provides free mammograms, Pap tests, and pelvic exams to women ages 35-64 in Champaign, McLean, and Vermilion counties. IBCCP contracts with local providers to offer these screening services that would otherwise be inaccessible to these women.

If a woman is found to have an abnormal result on her breast or cervical cancer screening, IBCCP provides diagnostic testing and case management services. Women under age 35 with an abnormal result may also be eligible for help from IBCCP. Women diagnosed with cancer are transferred into Medicaid for treatment.

Outreach throughout the three counties is a cornerstone of the program. Flyers with IBCCP contact information are distributed in person to businesses for placement on bulletin boards and windows, and in employee break rooms and ladies' rooms. Health fairs are another way IBCCP provides educational materials to women, along with the chance to ask the IBCCP staff questions about breast and cervical cancer.

The Illinois Breast & Cervical Cancer Program will continue to evolve as the Affordable Care Act influences access to healthcare.

#### Making Proud Choices!

Making Proud Choices is a comprehensive sexual education program developed for ages 11-13. It consists of eight modules of lessons and videos that are evidence-based, medically-accurate, and age-appropriate. Making Proud Choices aims to prevent teenage pregnancy, STDs and HIV by providing information to students regarding abstinence, contraception, condom use, healthy decision making, communication and goal setting. CUPHD facilitated this program at READY school, JW Eater Jr. High School, Franklin Middle School, and Pathways in 2015.

#### Not Here

Not Here is a tobacco sales compliance program for Champaign County. CUPHD notifies all tobacco vendors that they will be checked periodically for age 18 tobacco sales compliance. Congratulatory letters are sent to stores that pass "secret shopper" compliance tests. This is in cooperation with local law enforcement. CUPHD conducts "Not Here" checks three times a year.

#### **REALITY Illinois**

REALITY Illinois is an anti-tobacco movement created by and for Illinois teens. REALITY Illinois spreads the word about tobacco industry manipulation, and the harms of second-hand smoke and tobacco use. CUPHD is working with youth at JW Eater Junior High in Rantoul to learn about the harm of tobacco use in public places, and to advocate for smoke-free parks and tobacco counter marketing in Rantoul.

#### Smoke-Free Illinois Compliance

Smoke Free Illinois Compliance is an education and enforcement program for Smoke Free Illinois. CUPHD is responsible for receiving and investigating complaints for Champaign County, including those made to the State of Illinois, the smoking complaint hotline at CUPHD, and the CUPHD website. CUPHD will help businesses to comply where possible, and issue citations when appropriate.



#### Smoke-Free Multi-Unit Housing

CUPHD works with private and public housing managers and owners to create smoke-free policies because secondhand smoke drifts in multiunit housing buildings. As a result of CUPHD's advocacy to protect resident health, the Housing Authority of Champaign County opened two new developments with smoke-free polices. CUPHD greatly expanded its smoke-free housing directory, which now features 254 verified smoke-free properties in Champaign County.

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CUPHD gave presentations on smokefree housing, including at a Tenant Union conference, attended housing fairs, and worked with smoke-free property owners to create a mailing featuring their statements about the benefits of smoke-free housing. CUPHD's smokefree housing program is also listed in the international smoke-free housing directory.

#### **Smoke-Free Parks**

Smoke-free outdoor spaces protect the public from the hazards of secondhand smoke and toxic tobacco litter, as well as modeling healthy behavior. More parks went smoke-free this year as a result of CUPHD's advocacy including areas of parks in Rantoul, Mahomet, and the Champaign County Forest Preserve. CUPHD collected almost 600 postcards from Champaign and Urbana residents requesting that the Champaign and Urbana Park Districts to make their parks smoke-free.



CUPHD conducted park cigarette butt pick-ups with several groups, including JW Eater Middle School students, Girl Scout troops 2207 and 2225, and the Urbana High School Key Club. Containers containing the butts were presented to the Rantoul Park District Board and the Champaign Park District Board to demonstrate the prevalence of tobacco litter. Working with the REALITY teen tobacco prevention project in Rantoul resulted in the designation of smoke-free playgrounds in Rantoul parks. In partnership with the Champaign County Tobacco Prevention Coalition, CUPHD created gold, silver, and bronze smoke-free park designations, and presented these awards to eight smoke-free park and village boards. There was coverage in the news for several of the smoke-free park initiatives.

#### **Teen Pregnancy Prevention Program**

The purpose of the Illinois Teen Pregnancy Prevention Program is to reduce teenage pregnancy, sexually transmitted infections, and HIV/AIDS among 11 to 18 year olds in Illinois. This is accomplished by utilizing a curriculum, having an after-school program for positive youth development, and hosting a coalition.

The curriculum used is either Be Proud! Be Responsible!, Making Proud Choices, or Draw the Line/Respect the Line, they involve facilitation with the students regarding sexual health and life skills lessons. The after-school program highlights positive youth development lessons and is named iRock. The coalition

Cont'd

is the Coalition for Comprehensive Sexual Education and meets quarterly to discuss the needs and resources of the community regarding sexual health education.

# Training Intervention Procedures (T.I.P.s) - Ended FY15

Wellness & Health Promotion provides an alcohol server training program for all local businesses that serve alcohol. CUPHD partners with Community Elements and the Champaign Police Department to bring this program to area alcohol servers.

#### Urbana School Health Center (USHC)



The Urbana School Health Center (USHC) consists of a seamless partnership of trusted local agencies dedicated to the health and well being of children enrolled in the Urbana School District.

Services are available to ALL students of the Urbana School District during their school day, allowing for consistent and convenient carefree medical and dental services. Services include routine exams and procedures; acute care issues stemming from injuries or chronic disease conditions; and counseling and wellness programs. USHC's community care approach ensures the Urbana School District students the best possible care - away from home.

The Urbana School Dental Clinic sees children enrolled in the Urbana School District. Services include: cleanings, fluoride, x-rays, sealants, restorative care, and extractions.

#### **Additional Activities**

#### Media

Developed two tobacco prevention commercials

#### Coalition Participation

- C-U Safe Routes to School Project Steering Committee
- Healthy Champaign County
- Champaign County Tobacco Prevention Coalition (Chair)
- Human Services Council
- Bike Month Planning Committee
- Urbana Bicycle Plan Steering Committee
- Green Machine (Student Wellness Committee at Unity West)
- Coalition for Comprehensive Sex Education (Chair)

## WELLNESS & HEALTH PROMOTION

#### Totals for 2015

	C-U	County
Be Proud! Be Responsible! Number of Programs Number of Participants	5 122	6 150
CATCH Number of Participants Number of Schools	366 3	2,656 1
Draw the Line/Respect the Line Number of Programs Number of Participants	0 0	4 108
Food Challenge Number of Programs Number of Participants	0 0	1 8
Making Proud Choices! Number of Programs Number of Participants	10 238	8 202
Not Here Number of Attempts Number of Sales	250 31	44 4
REALITY Number of Participants Number of Schools	0 0	51 1
Smoke Free Illinois Compliance Number of Complaints	20	2
The Real Me Number of Programs Number of Participants	0 0	1 19

#### Totals for 2015

CUPHD Dental Clinic New Patients Visits by Patients of Record Total Patient Visits Total Procedures Performed Average Procedures per Patient Days Clinic was Open	910 6,956 7,866 35,488 4.45 241
Mobile School Sealant Program  Total Children Seen in School Sealant Clinics Total Number of Sealants Placed in School Cleanings in Sealant Clinic Fluorides in Sealant Clinic Number of Restorative Procedures Number of Schools Visited	1,321 1,104 643 641 75 24
Urbana School Health Center Dental Program New Patients Visits by Patients of Record Total Patient Visits Total Procedures Performed Average Procedures per Patient Days Clinic was Open	91 1,388 1,479 5,869 3.97 123.5



#### **WELLNESS & HEALTH PROMOTION**

For 2015, The Illinois Breast & Cervical Cancer Program has been encouraging women to apply for Medicaid, if eligible, or to sign up for insurance under the Affordable Care Act. As a result, many IBCCP clients have been discharged from the program as they are now receiving complete health care coverage. Assisting former clients in using their new coverage, referred to as Clinical Navigation of the Insured, is a new component of IBCCP. This service aids women in developing the skills necessary to independently work with their health care providers. The Illinois Breast & Cervical Cancer Program is continuing wide-ranging outreach in Champaign, McLean, and Vermilion counties, especially in rural and isolated areas.

#### Totals for 2015

-

IL Breast & Cervical Cancer Program (IBCCP)	
Total Average Number of Active Clients per Month	512
Total Number of New Clients Enrolled	124
Average Number of Active Clients per Month	
- Champaign-Urbana	171
- Champaign County	94
- McLean County	176
- Vermilion County	71
verniment County	
Number of New Clients	
- Champaign-Urbana	59
- Champaign County	14
- McLean County	35
- Vermilion County	6
verniment County	J
Cancers Diagnosed through IBCCP	
- Breast Cancer	
- Champaign-Urbana	2
- Champaign County	1
- McLean County	1
- Vermilion County	0
verniment County	· ·
- Cervical Cancer or Pre-cancerous Condition	
- Champaign-Urbana	1
- Champaign County	0
- McLean County	0
- Vermilion County	0

# Quality Improvement

#### Quality Improvement

CUPHD is committed to creating a culture of quality to ensure the efficiency and effectiveness of departmental activities. The Public Health Accreditation Board requires that each accredited local health jurisdiction have in place a performance management system. CUPHD has formally adopted the Public Health Accreditation Board's standards across the organization as the District actively works through the accreditation process. The performance management model used by Champaign-Urbana Public Health District was

developed by the *Turning Point National Excellence Collaborative on Performance Management*.

It is the goal of the Champaign-Urbana Public Health District to develop and maintain a robust performance management system that involves the ongoing use of performance standards and measures, reporting of progress, and quality improvement principles to ultimately have a positive impact of the public's health in Champaign County.

#### PUBLIC HEALTH PERFORMANCE MANAGEMENT SYSTEM



Program	Objective	Baseline	Target	Data Source	Responsible Party	Timeline for Monitoring	Q1	Q2	Q3	Q 4
Communicable Disease	By 12/31/2015, increase the number of providers using I-NEDSS for reporting of Communicable Disease	1%	2%	INEDSS Log	CD Investigator and Epidemiologist	Quarterly	1	0%	0%	1%
Communicable Disease	By 12/31/2015, increase the number of agencies trained in Principles of Infection Control	14	17	Training Log CUPHD	CD Investigator and Epidemiologist	Quarterly	1	4	0	0
Communicable Disease	By 12/31/2015, all I-NEDSS cases for the current year will be completed ( by the 15th of the month the previous months cases will be completed in I-NEDSS)	77%	85%	INEDSS Log	CD Investigator and Epidemiologist	Quarterly	90%	97%	91%	96%
Adult Services	By December 31, 2015, increase by 100% the number of clients who access targeted HIV services at CUPHD	100 HIV Tests	200	Provide	HIV Prevention Coordinator	Quarterly	35 HIV Test 18%	31 HIV Test 33%	28 HIV Test 47%	22 HIV Tests 47%
Adult Services	By December 31, 2015, increase by 100% the number of clients who receive Expedited Partner Therapy	12 EPT	25 EPT	Insight EMR	STD Staff	Quarterly	9 EPT 36%	10 EPT 76%	9 EPT 100%	24 EPT 100%
Adult Services	By December 31, 2015, increase by 100% the number of clients vaccinated for Hepatitis B	5 Vaccinations	10 Vaccinations	Insight EMR	STD Staff	Quarterly	6 Vacci nes 60%	4 Vacci nes 100%	10 Vaccin es 100%	0 Vacci nes 100%
WIC	By 12/31/2015	3334	3600	Cornerstone	Brandon M, Rosita R and Nicole W	Monthly (mid- month reporting)	Jan: 3464 Feb: 3260 Mar:	April: 3250 May: 3219 June: 3157	July: 3085 Aug: 3055 Sept: 3075	Oct: 3073 Nov: 2970
Family Case Management	By 12/31/2015, maintain 90% or more for recommended EPSDT visits by 1 year of age.	1		Cornerstone	Cathy Ito and Jennifer Deakin	Monthly	91.50 %	86.69 %	86.12 %	
EH Program Staff	By 12/31/2015 increase the percentage of food establishment inspection reports (with repeat violations) highlighting repeat violations as R1, R2, etc. or as Repeat 1, etc.	0%	75%	DHD: inspection records	EH Program Staff	Quarterly	15%	35%	55%	75%

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Wellness and Health Promotion	By 12/31/2015, we will conduct 2 educational efforts to promote smoke- free hosing (a campaign for landlords and presentations for tenants)	0	2		Special Projects Coordinator	Quarterly	1	1	0	1
Wellness and Health Promotion/ Dental	By 12/31/2015, 350 students will have completed PREP	362	400	Monthly reports	WHP Coordinator	Quarterly	251	152	0	415
Dental / Urbana Clinic	By 6/30/2015 the patient No Show rate in the Urbana and Champaign Clinics will be reduced to 20%	32%	20%	Dentrix	Program Coordinator & Dental Intake	Quarterly	25%	22%	20%	23
Dental / Champaign Clinic	By 6/30/2015 the patient No Show rate in the Urbana and Champaign Clinics will be reduced to 20%	27%	20%	Dentrix	Program Coordinator & Dental Intake	Quarterly	21%	21%	18%	21%
FINANCE	By June 30, 2015 Finance will have the Medicaid (including MCOs) Insight Accounts Receivable Aging balances due reflecting the actual amount expected to be paid.	0%	100%	Insight/Excel	Darlene Johnson, Mandy Knight	Monthly	Jan – 4% Feb – 1% Mar – 21% Total 26%	Apr - 7% May - 67% Total 74% Final = 100%	N/A	N/A
FINANCE	By June 30, 2015 Medical Billing Specialist will have all payments received for Insight claims entered in Insight for the calendar month by last day of the month, with the exception of the last two-three days, which may not be possible to complete. These will be promptly entered at the beginning of the following month.		100%	Insight / Financial Edge / Excel	Wendy Partenheimer	Monthly	Jan – 82%; Feb – 36%; Mar – 42%	Apr – 42%; May 70%; Jun – 79%	Jul – 83%; Aug – 86%; Sep – 93%	Oct - 100% ; Nov - 96%; Dec - 79%
FINANCE	By June 30, 2015 Dental Billing Specialist will have all payments received for Insight claims entered in Insight for the calendar month by last day of the month, with the exception of the last two-three days, which may not be possible to complete. These will be promptly entered at the beginning of the following month.		100%	Insight/Excel	Pam Simmons	Monthly	Jan – 71%; Feb – 100%; Mar – 84%	Apr - 95%; May - 92%; Jun - 100%	Jul – 76%; Aug – 88%; Sep – 100%	Oct - 100% ; Nov - 100% ; Dec - 100%

## QUALITY IMPROVEMENT

FINANCE	By July 31, 2015 Central	0%	100%	Certification	Mandy Knight,		N/A	100%	100%	100%
INVAINCE	Intake Specialists will be trained and performing required procedures for ensuring charges are	070	100%	of Understandi ng of Training	Central Intake Specialists, Pam Simmons, Wendy		IN/A	10076	10076	10076
FINANCE	aligned to the correct payor.  By July 31, 2015 the Finance Director and EMR IT will finalize development of reports needed to implement full accrual of Medicaid/Dental Billing, analytical reports and informational summaries for applicable Directors.	0%	100%		Partenheimer Mandy Knight		0%	0%	Jul – 24% Aug – 41% Sep 47%	47% %
FINANCE	By October 31, 2015, medical billing will be billed to the appropriate payor within 30 days of the entry date into Insight.	92		Insight/Excel	Wendy Partenheimer	Monthly		Apr-36 days; May-28 days; Jun-18 days	Jul – 44 days; Aug – 24 days; Sept – 34 days	Oct - 27 days; Nov - 19 days; Dec - 33 days
FINANCE	By October 31, 2015, dental billing will be billed to the appropriate payor within 30 days of the entry date into Insight.	47		Insight/Excel	Pam Simmons	Monthly		Apr - 20 days; May - 20 days; Jun - 13 days	Jul – 14 days; Aug – 11 days; Sep – 29 days	Oct – 25 days; Nov – 14 days; Dec – 13 days
FINANCE	By December 31, 2015 the Director of Finance, Leadership Team, Administrator & Board of Health will develop an approved policy for issuing private pay statements and any subsequent write-offs.	N/A	100%	Board Minutes	Mandy Knight	Quarterly	N/A	100%	N/A	N/A
FINANCE	By December 31, 2015 Central Intake Specialists will be trained and implement Billing & Collection procedures assigned to maximize collection of revenue at time of check-out.	N/A	100%	Certification of Understandi ng of Training & Insight/Excel Reports	Mandy Knight	Monthly	N/A	Apr - N/A; May - N/A; Jun- 100%	Jul – 100%; Aug – 100%; Sept – 100%	Oct - 100% ; Nov 100% ; Dec 100%

## **QUALITY IMPROVEMENT**

D. D	00/	100%	1	Th.	I ba a a b b a	00/			
Billing Specialists/Central Intake Specialists/Central Intake Specialist II will review the A/R and ensure all accounts meeting the bad debt criteria per the revised Billing & Collections Policy are adjusted off in accordance with said policy.	U%	100%	Insight/Excel - A/R Aging Report	Wendy Partenheimer, Pam Simmons, Darlene Johnson, Mandy Knight	Monthly	U 7a	100% as of 6/30/ 2015	Jul – 100%; Aug – 100% Sep – 100%	Oct – 100% Nov– 100% Dec – 100%
								Dental statem ents only	Dent al state ment s only
By December 31, 2015 the Medical Billing Specialist/Central Intake Specialist II will review denial trends and work with applicable payors to resolve, thereby reducing lost revenue.	0%	100%	Insight/Excel Meeting Agenda/Not es	Wendy Partenheimer, Pam Simmons, Darlene Johnson, Mandy Knight	Monthly	0%	0%	0%	0%
By December 31, 2015 Billing Specialist/Central Intake Specialist II will resolve credit balances older than 60 days aged.	0%	100%	Insight/Excel	Wendy Partenheimer, Pam Simmons, Darlene Johnson, Mandy Knight	Monthly	0%	0%	In progre ss	52% of self pay only; 44% incre ase in all payor sourc es
By December 31, 2015 the Finance Director will present to the Board a policy regarding resolving Insight credit balances.	0%	100%	Board Minutes	Mandy Knight	Monthly	0%	0%	0%	0%
By December 31, 2015 Medical Billing Specialists and Finance Director will begin contract negotiations with private insurance companies most frequently billed by agency.	0%	100%		Mandy Knight, Wendy Partenheimer, Pam Simmons	Monthly	0%	0%	0%	0%
By February 28, 2015 the Finance Director will update CUPHD policies related to Accounts Payable Functions and obtain board approval.	0%	100%	Board Minutes	Mandy Knight, Jill Stewart, Katy Mattox	Monthly	100%	N/A	N/A	N/A
	Intake Specialist II will review the A/R and ensure all accounts meeting the bad debt criteria per the revised Billing & Collections Policy are adjusted off in accordance with said policy.  By December 31, 2015 the Medical Billing Specialist/Central Intake Specialist II will review denial trends and work with applicable payors to resolve, thereby reducing lost revenue.  By December 31, 2015 Billing Specialist/Central Intake Specialist II will resolve credit balances older than 60 days aged.  By December 31, 2015 the Finance Director will present to the Board a policy regarding resolving Insight credit balances.  By December 31, 2015 Medical Billing Specialists and Finance Director will begin contract negotiations with private insurance companies most frequently billed by agency.  By February 28, 2015 the Finance Director will update CUPHD policies related to Accounts Payable Functions	Billing Specialists/Central Intake Specialist II will review the A/R and ensure all accounts meeting the bad debt criteria per the revised Billing & Collections Policy are adjusted off in accordance with said policy.  By December 31, 2015 the Medical Billing Specialist/Central Intake Specialist II will review denial trends and work with applicable payors to resolve, thereby reducing lost revenue.  By December 31, 2015 Billing Specialist/Central Intake Specialist II will resolve credit balances older than 60 days aged.  By December 31, 2015 the Finance Director will present to the Board a policy regarding resolving Insight credit balances.  By December 31, 2015 Medical Billing Specialists and Finance Director will begin contract negotiations with private insurance companies most frequently billed by agency.  By February 28, 2015 the Finance Director will update CUPHD policies related to Accounts Payable Functions	Billing Specialists/Central Intake Specialist II will review the A/R and ensure all accounts meeting the bad debt criteria per the revised Billing & Collections Policy are adjusted off in accordance with said policy.  By December 31, 2015 the Medical Billing Specialist/Central Intake Specialist II will review denial trends and work with applicable payors to resolve, thereby reducing lost revenue.  By December 31, 2015 Billing Specialist/Central Intake Specialist II will resolve credit balances older than 60 days aged.  By December 31, 2015 the Finance Director will present to the Board a policy regarding resolving Insight credit balances.  By December 31, 2015 Medical Billing Specialists and Finance Director will begin contract negotiations with private insurance companies most frequently billed by agency.  By February 28, 2015 the Finance Director will update CUPHD policies related to Accounts Payable Functions	Billing Specialists/Central Intake Specialist I will review the A/R and ensure all accounts meeting the bad debt criteria per the revised Billing & Collections Policy are adjusted off in accordance with said policy.  By December 31, 2015 the Medical Billing Specialist/Central Intake Specialist I will review denial trends and work with applicable payors to resolve, thereby reducing lost revenue.  By December 31, 2015 Billing Specialist/Central Intake Specialist II will review denial trends and work with applicable payors to resolve, thereby reducing lost revenue.  By December 31, 2015 Billing Specialist II will review denial trends and work with applicable payors to resolve credit balances older than 60 days aged.  By December 31, 2015 By December 31, 2015 the Finance Director will present to the Board a policy regarding resolving Insight credit balances.  By December 31, 2015 By December 31, 2015 Medical Billing Specialists and Finance Director will begin contract negotiations with private insurance companies most frequently billed by agency.  By February 28, 2015 the Finance Director will update CUPHD policies related to Accounts Payable Functions	Billing Specialists/Central Intake Specialist I will review the A/R Aging Agenda Mandy Knight Partenheimer, Pam Simmons, Darlene Johnson, Mandy Knight Partenheimer, Pam Simmons with private insurance companies most frequently billed by agency.  By Petervary 28, 2015 the Finance Director will update CUPHD policies related to Accounts Payable Functions	Billing Specialists/Central Intake Specialist It will review the A/R and ensure all accounts meeting the revised Billing & Collections Policy are adjusted off in accordance with said policy.  By December 31, 2015 the Medical Billing & Collections Policy are adjusted off in accordance with said policy.  By December 31, 2015 the Medical Billing Specialist II will revised Meeting Agenda/Not es and work with applicable payors to resolve, thereby reducing lost revenue.  By December 31, 2015 Billing Specialist (Central Intake Specialist II will revised Meeting Intake Meeting Intake Specialist II will revised Meeting Intake Meeti	Billing Spacialists/Central Intake Spacialists It will review the A/R and ensure all accounts meeting the bad debt criteria perthe revised Billing & Collections Policy are adjusted off in accordance with said policy.  By December 31, 2015 the Medical Billing Spacialist/Central Intake Spacialist Will review denial trends and work with applicable payors to resolve, threely reducing lost revenue.  By December 31, 2015 Billing Spacialist/Central Intake Spacialist It will resolve credit balances older than 60 days aged.  By December 31, 2015 the Finance Director will persent to the Board a policy regarding resolving Insight Central Billings Spacialist It will resolve credit balances.  By December 31, 2015 the Finance Director will persent to the Board a policy regarding resolving Insight Central Billings Spacialists and Finance Director will update contract negotiations with private Insurance companies most frequently billed by agency.  By December 31, 2015 the Finance Director will update contract negotiations with private Insurance companies most frequently billed by agency.  By February 28, 2015 the Finance Director will update CupHD policies related to Accounts Payable Functions  By Carter will update CupHD policies related to Accounts Payable Functions  By Carter will update CupHD policies related to Accounts Payable Functions	Billing Specialists/Central Intake Specialist II will review the A/R and ensure all accounts meeting the bad debt criteria per the reviewed Billing & Collections Policy are adjusted off in accordance with said policy.  By December 31, 2015 the Medical Billing Specialist Central Intake Specialist II will review demail review and work with applicable payors to resolve, thereby reducing lost revenue.  By December 31, 2015 the Specialist II will review demail review demail review and work with applicable payors to resolve, thereby reducing lost revenue.  By December 31, 2015 the Finance Director will present to the Board Johnson, Darlene Johnson, D	Billing Specialist I will review the A/R and ensure all accounts meeting the bad debt criteria per the review the A/R and ensure all accounts meeting the bad debt criteria per the review dia Billing & Collections Policy are adjusted off in accordance with said policy.  By December 31, 2015 the Medical Billing Specialist I will review does not be accounted by the A/R and policy.  By December 31, 2015 the Medical Billing Specialist I will review does not be accounted by the A/R and policy.  By December 31, 2015 the Medical Billing Specialist I will review does not be accounted by the A/R and policy.  By December 31, 2015 the Medical Billing Specialist I will review does not be accounted by the A/R and policy and the A/R and pol

## **QUALITY IMPROVEMENT**

FINANCE	By July 31, 2015 the	0%	100%	Financial	Jill Stewart,	Quarterly	0%	74%	79%	90%
	Accounting staff will have created a fully documented			Edge / Excel	Travis Woodcock,					
	reconciliation process for all				Mandy Knight					
	balance sheet accounts, and									
	will be completing each									
	reconciliation each month,									
	including applicable									1
	adjusting entries.									
FINANCE	By July 31, 2015 the Finance	0%	100%			Monthly	0%	0%	0%	0%
	Director and Accountant									1
	will draft procedures for									
	recording indirect									
	allocations with									
	implementation									
	immediately following									1
	according to procedures									1
	developed.									1
FINANCE	By October 31, 2015, during	27%	100%	Financial	Mandy Knight	Monthly	Jan –	Apr	Jul-	Oct
	each calendar month, all			Edge and			84%;	_	100%;	-
	grant billings will be sent to			Excel			Feb -	85%;	Aug –	92%;
	the Grantor by the due date			Tracking Log			85%;	May	87%;	Nov
	or if applicable, the last day						Mar –	_	Sep	_
	of the month following the						84%	94%;	67%	93%;
	billing period. This will						5 149	June		Dec -
	exclude those that cannot							_		100%
	be billed due to pending							53%		
	budget approval, no							3370		
	contract on file or									
	extenuating circumstances									1
	beyond the control of									1
	CUPHD Finance staff.									
FINANCE	By November 1, 2015	0%	100%	Financial	Esther Thomas,	Quarterly	0%	0%	37%	61%
FINANCE	procedures for notifying	076	100%	and the second s	Jill Stewart,	Quarterly	0 76	U76	3/70	0176
	individuals/businesses			Edge and Excel	The state of the s					
	-			Excei	Mandy Knight					
	regarding unclaimed									
	property (uncashed checks)									1
	will be completed and an									1
	early reporting to the State									1
	of Illinois Unclaimed									1
Transactive receivable for the	Property will be completed.	800.000	927/2002/2002	100 W 10	1000000 50000	10000 0000 0	0.000	1	10. 30	980 10
FINANCE	By December 31, 2015	0%	100%	Financial	Esther Thomas,	Monthly	0%	0%	Jul –	Oct
	Grant receivables will be			Edge and	Jill Stewart,				100%	5 <del>-</del> 5
	recorded on full accrual			Excel	Travis				Aug –	100%
	accounting basis calendar				Woodcock,				Estima	Nov
	month.				Mandy Knight				ted	2-3
									Sept –	100%
									100%	Dec -
										Estim
										ated
FINANCE	By December 31, 2015,	100%, but	100%	Excel &	Travis	Monthly	100%	100%	100%	100%
	financials will be generated	ensuring		Board	Woodcock,				- A A A A A A A A A A A A A A A A A A A	
	for each month no later	maintained		Reports	Mandy Knight					
	than the end of the 5th	since this								1
	week following the end of a	was recently								
	calendar month.	achieved								
FINANCE	By June 30, 2015 Finance	0%	100%	Financial	Mandy Knight,	Quarterly	13%	13%	100%	100%
	will create reports to assist	""		Edge	Travis		1 -5/6			-3578
	The structure reports to assist	I	1	-480	1	I	1	1		1
	with analyticals and auditing				Woodcock					



# Champaign-Urbana Public Health District

201 W. Kenyon Road Champaign, Illinois 61820

217.352.7961

#### **Environmental Health**

217.373.7900

- Closed Loop (Geothermal) Well Permits
   & Inspections
- Emergency Preparedness Planning
- Food Safety Information
- Inspection of Food & Drink Establishments
- Inspection of Tanning Establishments
- Private Sewage System Permits & Inspections
- Private Water Well Permits & Inspections
- Radon Awareness
- West Nile Virus Surveillance

#### Infectious Disease

217.531.5365

- Communicable Disease Surveillance & Investigation
- Family Planning Services
- Hepatitis Testing & Vaccinations
- HIV Case Management
- HIV Counseling & Testing
- Mobile Outreach Project
- STD Testing
- TB Prevention & Management

**Birth & Death Certificates** 

217.352.7961

Finance

217.531.4263

**Human Resources** 

217.531.4265

Information Technology

217.531.4274

**Public Relations** 

217.531.4264

#### Maternal & Child Health

217.531.4300

- All Kids Applications
- Blood Lead Screenings
- Breastfeeding Support
- Car Seat Program
- Childhood Immunizations
- Developmental & Postpartum Depression Screenings
- Family Case Management / Health Works
- Vision & Hearing Screenings
- Women, Infants & Children (WIC)

### Wellness & Health Promotion

217.373.7901

- Child Dental Health
- Child Dental Sealant/Restoration Mobile Program
- Illinois Breast & Cervical Cancer Program (IBCCP)
- Illinois Tobacco Free Communities
- Personal Responsibility Education Program (PREP)
- Smoking Cessation
- Teen Pregnancy Prevention (TPP)
- Urbana School Health Center



Champaign-Urbana Public Health District

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■ CU\_PublicHealth

www.c-uphd.org



Champaign-Urbana Public Health District

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